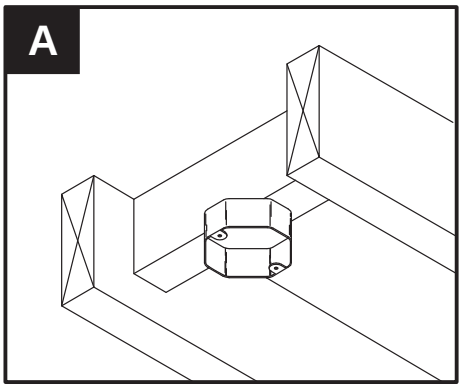
PREPARATION

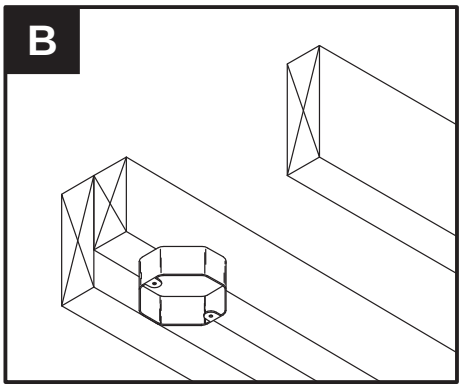
Before beginning assembly of product, make sure all parts are present. Compare parts with package contents list and diagram. If any part is missing or damaged, do not attempt to assemble the product. Contact customer service for replacement parts.

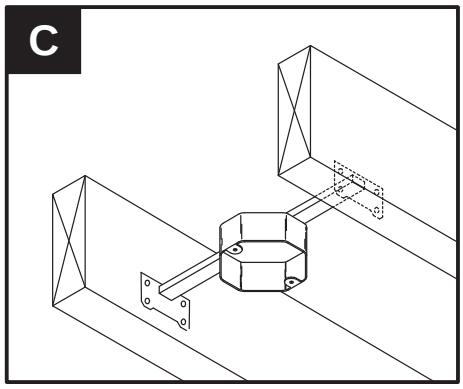
Estimated assembly time: 30 minutes to 1 hour.
Tools Required for Assembly (not included): Phillips screwdriver, flathead screwdriver, wire strippers, electrical tape, ladder, safety glasses.

ASSEMBLY INSTRUCTIONS

- WARNING-To reduce risk of fire, electric shock, or personal injury, mount to outlet box marked “Acceptable for Fan Support of 15.9kg (35lbs) or less” and use mounting screws provided with the outlet box and/or support directly from building structure. Most outlet boxes commonly used for the support of luminaries are not acceptable for fan support and may need to be replaced. Consult a qualified electrician if in doubt.
- Warning-Risk of fire, electric shock, or personal injury. Ceiling fans may be either directly supported from a structural framing member of a building and (see examples in figures A & B) or may be mounted to an outlet box marked acceptable for fan support of 31.8 kg (70 lbs) to 15.9kg (35 lbs) (see example in figure C).

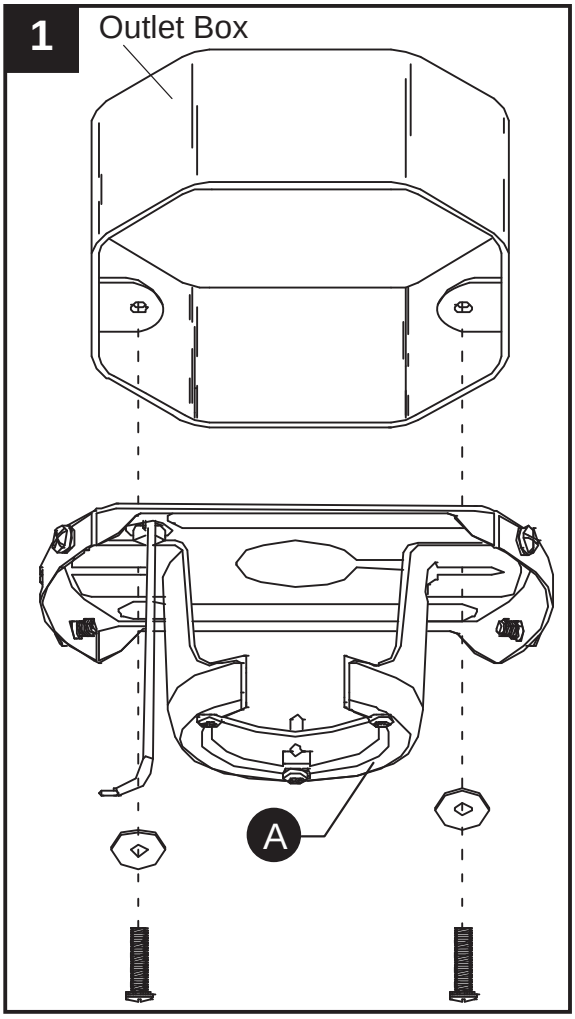




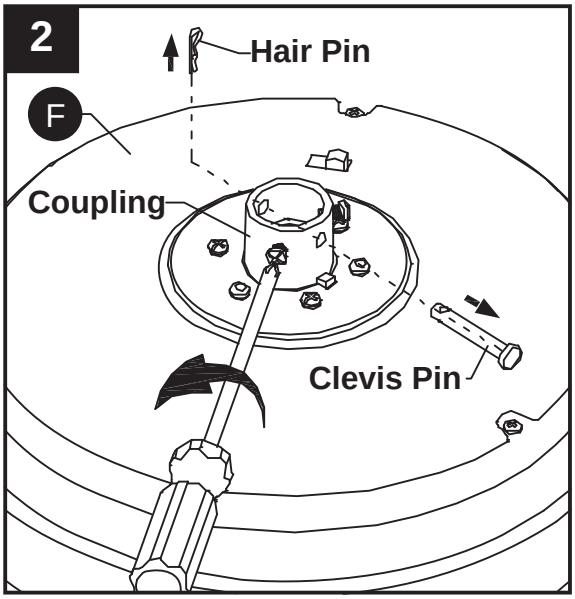


1. Secure the hanger bracket (A) to the ceiling outlet box using hanging bracket screws and hanging bracket washers.

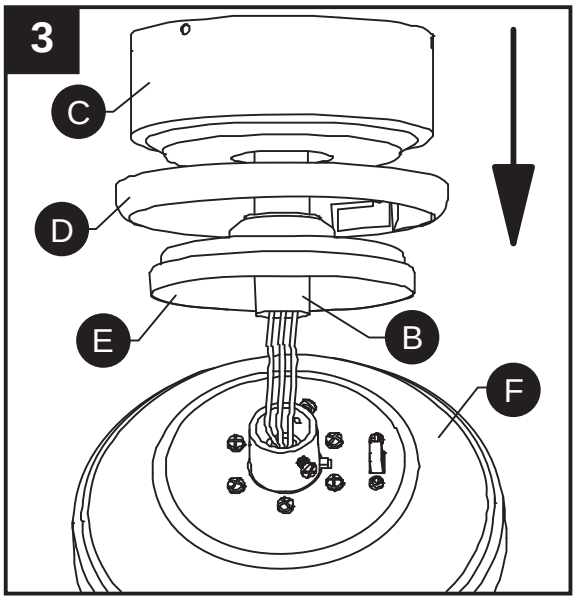
   Important: If attaching the fan to a sloped ceiling, make sure open end of mounting bracket is installed facing the roof. Do not install fan on a ceiling with a pitch greater than 20°.



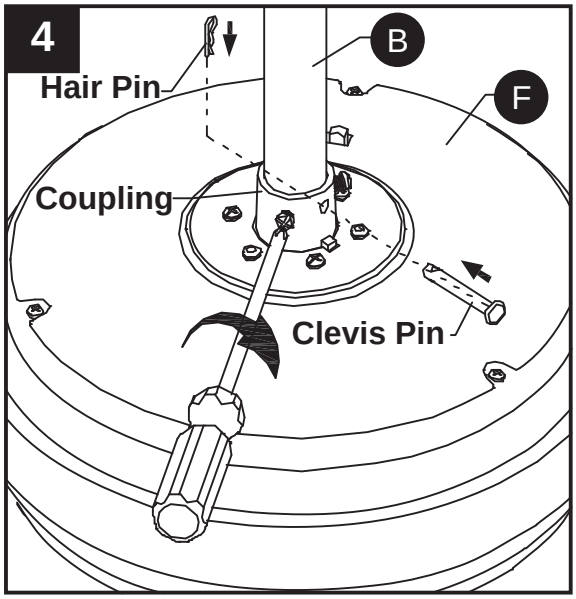
2. Loosen the set screws found on coupling on top of the motor assembly (F). Then remove the hair and clevis pin that will be used on a later step.



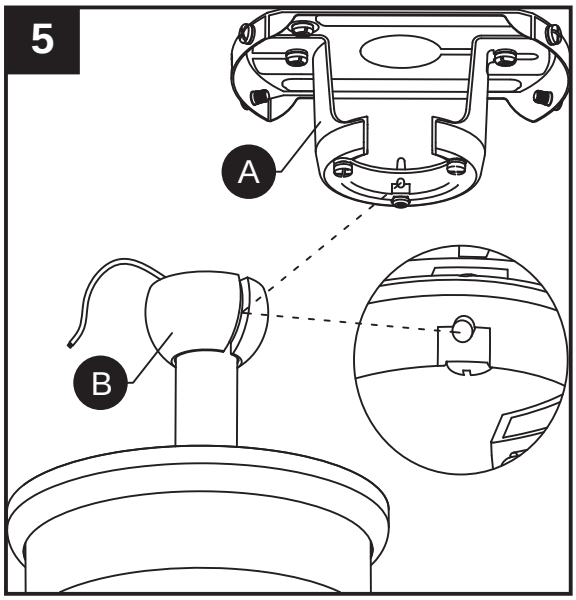
3. Place motor coupling cover (E), canopy ring (D), and canopy (C) over the coupling found on the top of the motor assembly (F). Feed wires from the motor assembly (F) through the down rod (B), then insert the down rod (B) into the coupling found on top of the motor assembly (F).

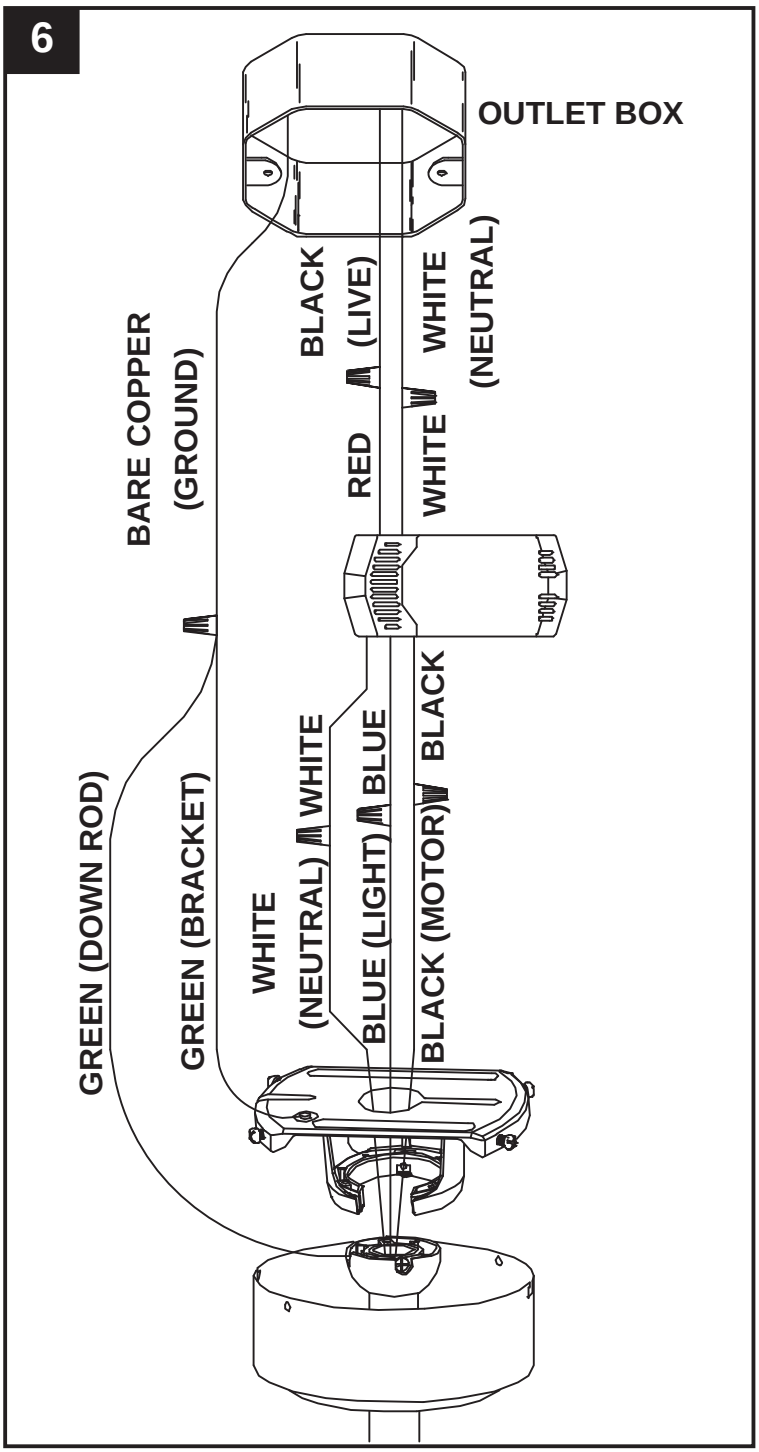


4. Pass the clevis pin through the down rod (B) and coupling found on the motor assembly (F) and secure with the hair pin. Tighten set screws found on the coupling on the motor assembly (F).



5. Carefully lift the fan and seat the downrod (B)/hanger ball assembly on the hanger bracket (A). Be sure the groove in the ball is lined up with the tab on the hanger bracket (A).



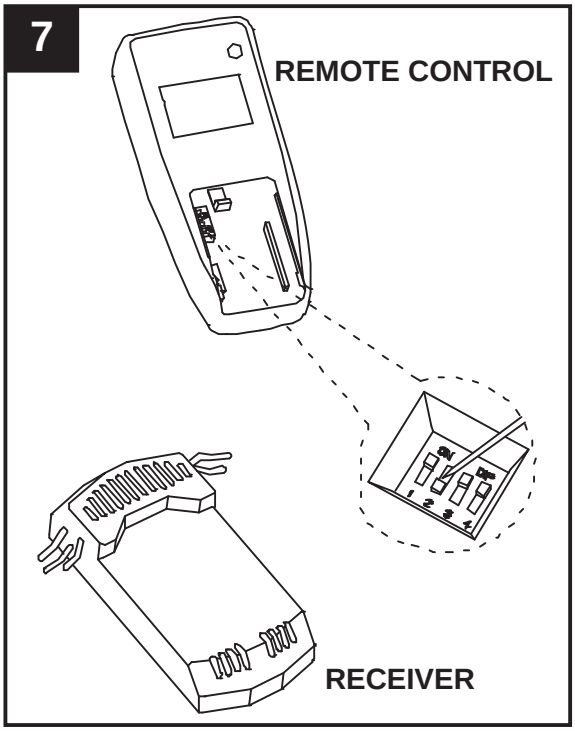


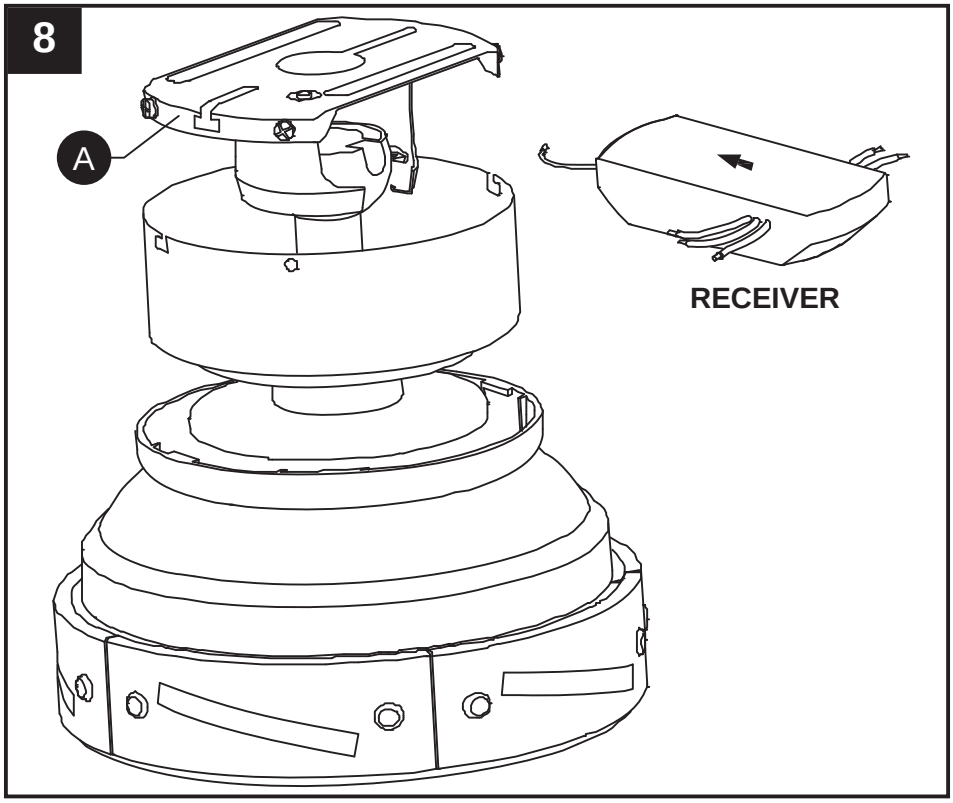
6. Wiring the fan per wiring diagram and securely connect wires with wire connectors:

- Connect WHITE wire from the fan to WHITE wire marked TO MOTOR N from the receiver.
- Connect BLUE wire from the fan to BLUE wire from the receiver.
- Connect BLACK wire from the fan to BLACK wire from the receiver.
- Connect BLACK wire from the outlet box to RED wire from the receiver.
- Connect WHITE wire from the outlet box to WHITE wire marked AC IN N from the receiver.
- Connect GROUND (GREEN) wires from hanger bracket and downrod ball, to GROUND (GREEN or BARE COPPER) from house.

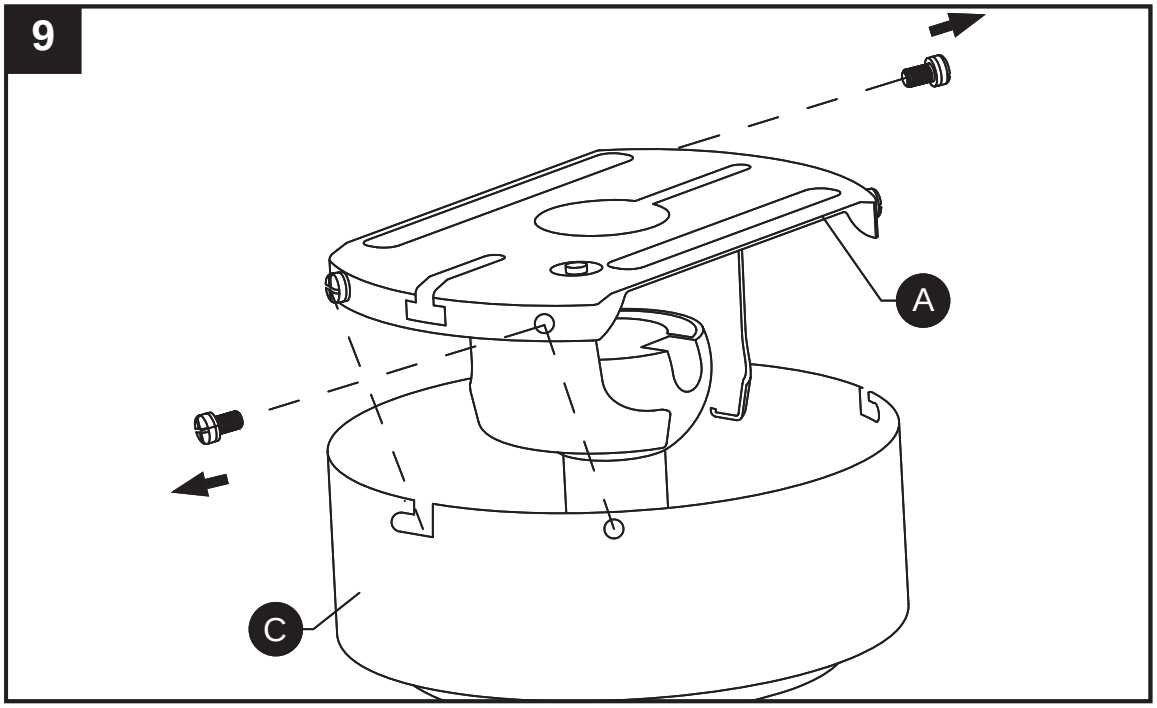
7. There are 16 combinations of code for setting up the remote control. If you do not use the dip switch set up by manufacture then you will need to use the set up procedures listed below.

a.) Set up the code combination you would like to use.
b.) After installing the unit and restoring power to the fan, press and hold the “Light” button until the light flashes (on/off) 3 times, then the control and speed setting process is complete. You must press the “Light” button within 30 seconds of restoring power to the fan.
c.) If programming is unsuccessful, retry the above instructions.



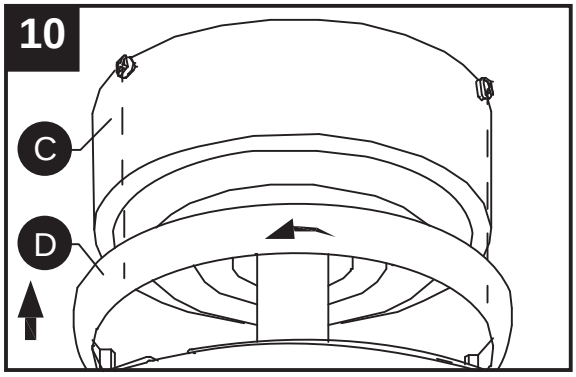


8. Slide the receiver into the open area on the hanging bracket (A) with the flat side of the receiver facing the ceiling.



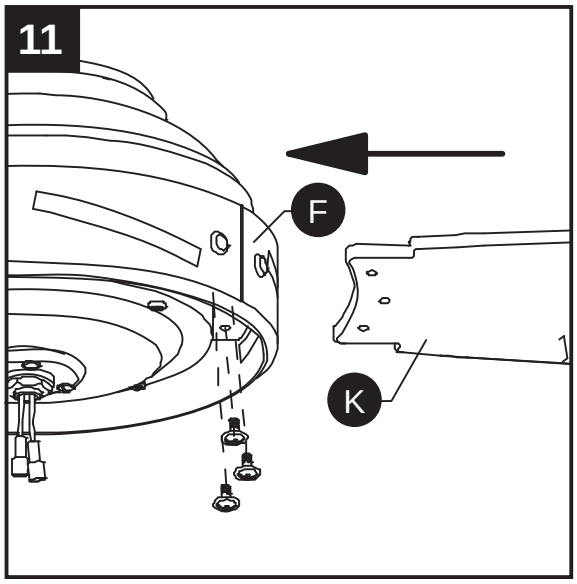
9. Lift canopy (C) to the hanging bracket (A). Remove two canopy screws that align with the round holes on the canopy (C) and loosen the other two canopy screws making sure not to remove them. Raise canopy (C) over the hanging bracket (A) aligning the screws that remained into the canopy (C). Twist canopy (C) clockwise to secure. Reinstall the two screws that were previously removed into the holes on the canopy (C). Tighten all screws.

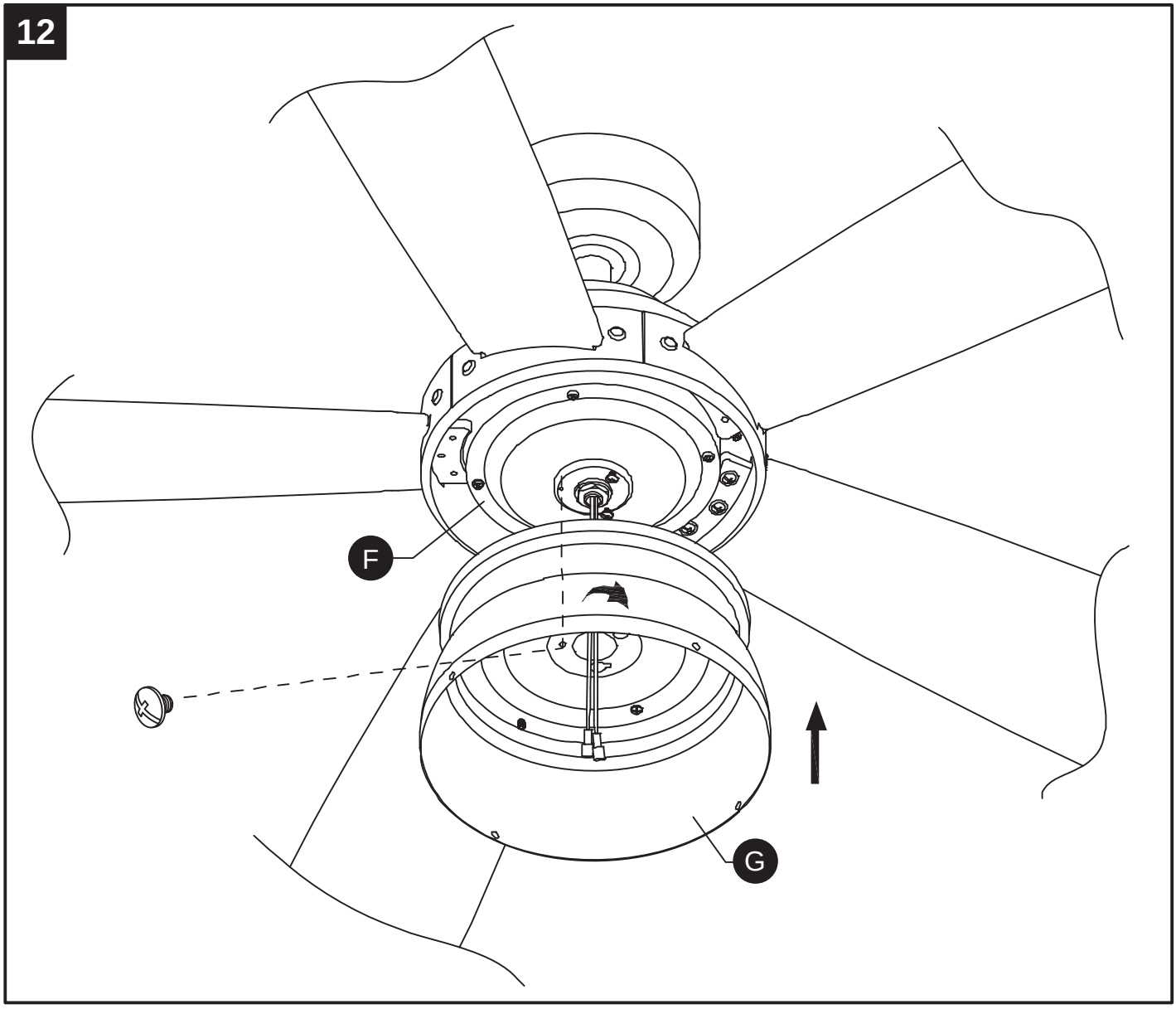
10. Raise canopy ring (D) over the screws protruding from the canopy (C) and turn counter-clockwise to lock in place.



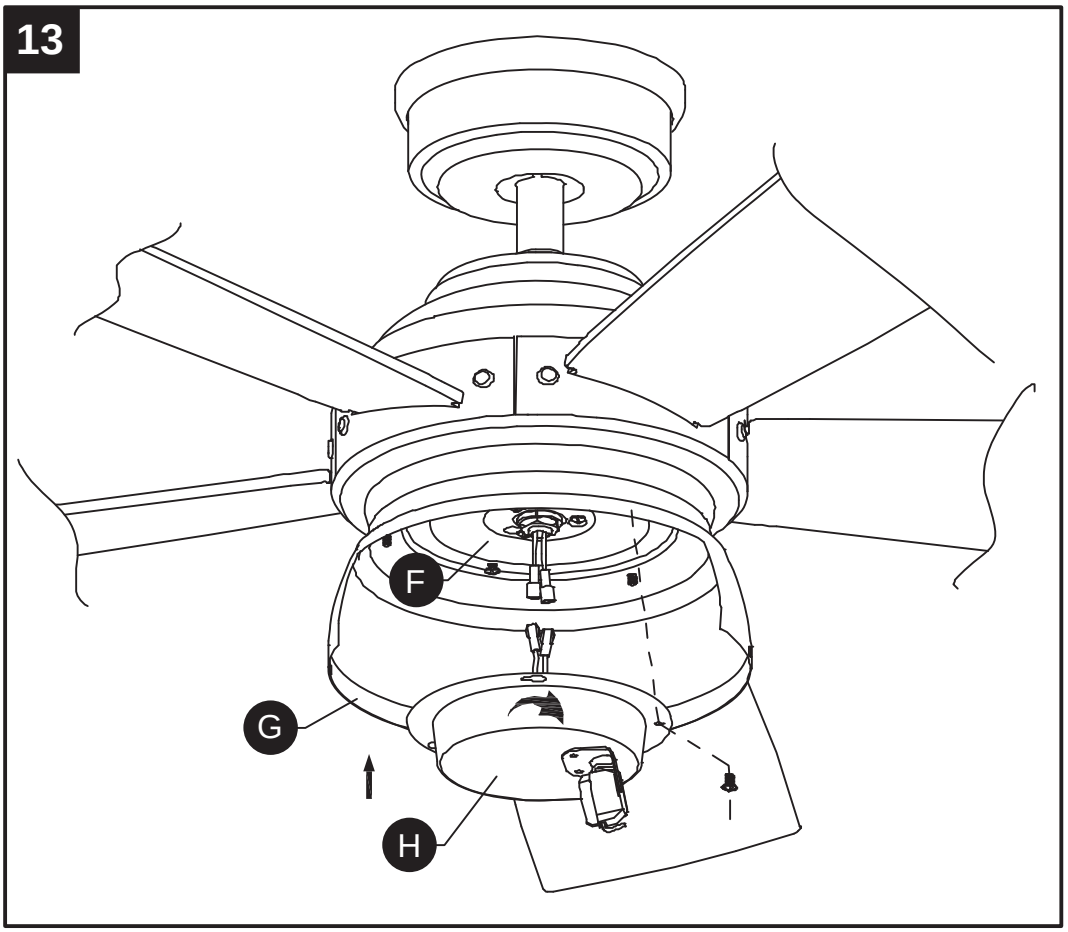
11. Insert blade (K) into slot on the motor assembly (F). Align the holes on the blade (K) with the holes on the blade holder and secure with the 3 blade screws from the hardware bag.

Repeat for remaining blades





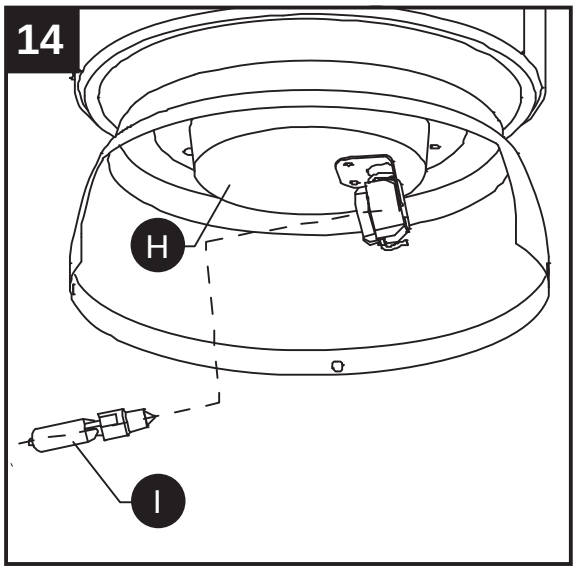
12. Remove 1 of 3 mounting screws from the motor assembly (F) and loosen but do not remove the other 2. Feed the wires from the motor assembly (F) through the center hole in the light kit housing (G). Position keyhole slots around the screws and twist clockwise. Insert the screw that you had previously removed. Tighten all screws.

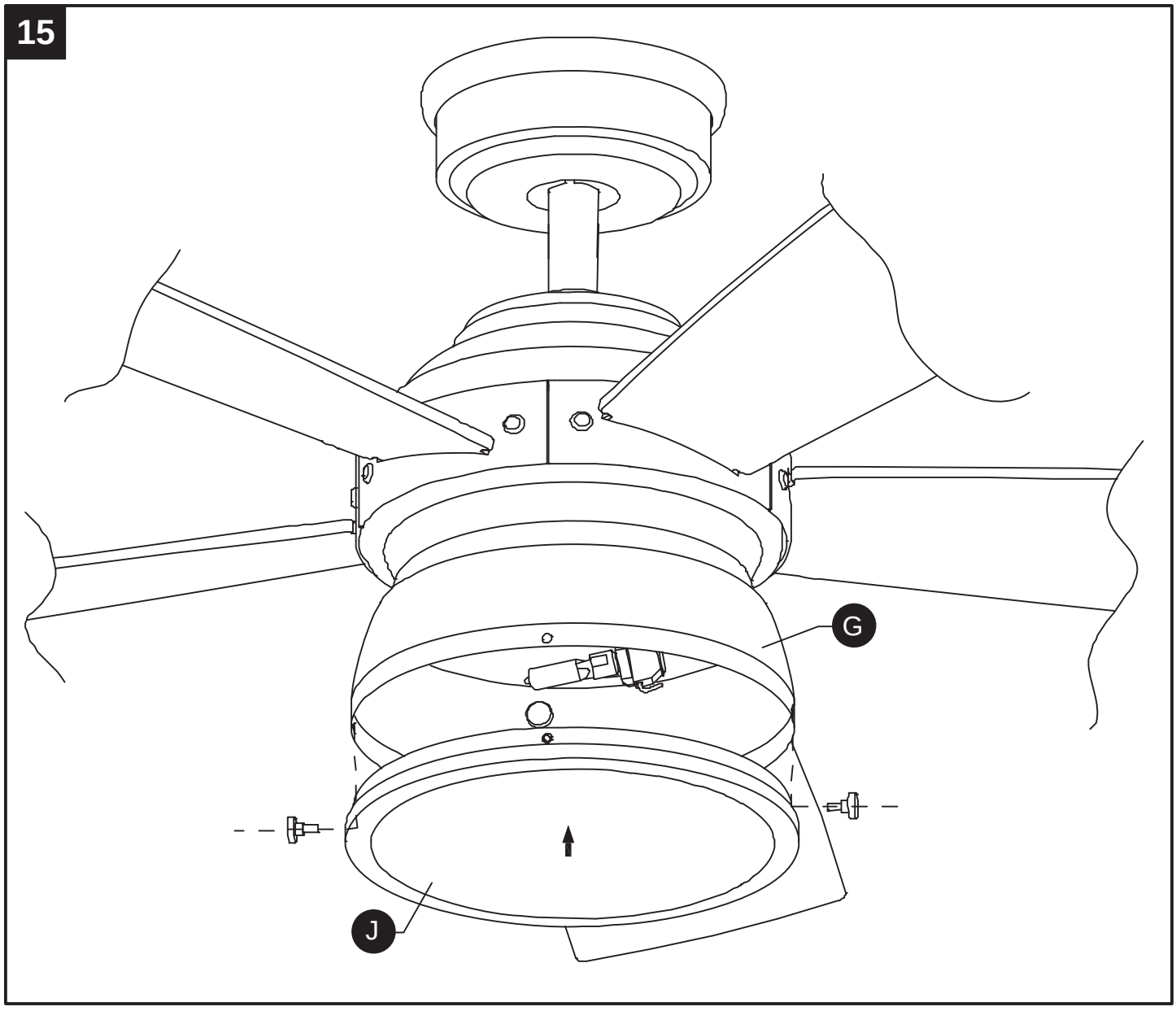


13.Connect wires from the motor assembly (F) to the light kit (H). Remove 1 of 3 screws from the light kit housing (G) and loosen the other 2. Position keyhole slots around the screws and twist clockwise. Insert the screw that you had previously removed. Tighten all screws.

Note: White wire connects to white wire and black wire connects to black wire.

14. Insert 100-watt max E11 (halogen) bulb (I) into the socket found on the light kit (H).





15.Remove thumbscrews from the diffuser (J). Raise diffuser (J) to the light kit housing (G) and secure with thumbscrews.

STEPS TO BALANCING THE CEILING FAN

- Tighten screws on the mounting bracket, outlet box, the downrod , fan blades to blade holders, and blade holders to the motor housing.
- Measure the distance from the tip of each blade to the ceiling. All blades should have the same vertical distance from the ceiling. Adjust any bent blade holder, by gently pressing up or down on the brackets, until all blades are at an equal distance from the ceiling.

If wobbling persists, you may need a blade balancing kit to stabilize the ceiling fan. A blade balancing kit consists of a plastic clip and two balancing weights.